

Totally Woof
18 Airport Rd.
Nashua, NH 03063
(603) 577-1576
Totallywoof.com

ALTERNATE RELEASE

ADHERENCE TO POLICY AND PROCEDURES: Totally Woof (hereinafter TW), follows a specific set of policies and procedures we deem necessary for the safety and care of all dogs, staff and canine parents (hereinafter Owner), or their agents, who come to our facility. The Owner agrees to follow our policies and procedures, which are subject to change. TW will post notification of changes at our front desk and via email. Owner also agrees to follow any changes implemented to our policies and procedures. Failure to abide by our policies and procedures may result in suspension or expulsion from the services offered by TW.

Authorized Alternates allowed to Check-In/Check-Out an Owner's Dog: Owner agrees to provide TW in writing with the name, phone number, address and relationship to Owner, any person that the Owner has authorized to check-in/check-out their dog from any of the services offered by TW. Owner agrees to only authorize alternates that are familiar with the Owner's dog(s) and whom are knowledgeable of the full list of TW Policies and Procedures. Alternate must also be fully capable of handling and controlling the Owner's dog(s) safely. Any alternate deemed unfamiliar with an Owner's dog(s), or unable to handle and control the Owner's dog(s) safely, will not be permitted to check the Owner's dog(s) IN or OUT of TW. Owner agrees to inform all authorized alternates that they will be required to show their driver's license at the check-out. Owner agrees to authorize the Owner or agents of TW to use their best judgement for the release of their dog. In the event that an Owner's dog is not released, the Owner also agrees to pay for any services that their dog incurs.

This authorization shall being on the Effective Date of: _____ and shall remain in effect until termination in writing by the Owner or TW. The termination will not affect any actions taken before receipt of the written termination.

Please PRINT:

Alternate Name: _____ Cell #: _____

Address: _____

Relationship to Owner: _____

Email: * _____

**Email for alternate is optional. Submission of an alternate's email address will automatically enroll them on TW email list.*

In signing this agreement, I hereby authorize the following Alternate to Check-in or Check-out my dog(s) from any of the services offered by TW.

Owner's Signature: _____ Date: _____

PRINT Owner's Name: _____ Cell #: _____

1st Dog – Name: _____ Breed: _____ Age: _____

2nd Dog – Name: _____ Breed: _____ Age: _____

3rd Dog – Name: _____ Breed: _____ Age: _____